

# SAUGUS UNION SCHOOL DISTRICT

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## TRANSFER ROUND 4

### TEACHER TRANSFER REQUEST FORM 2023/2024 SCHOOL YEAR

Please be sure to inform your current site administrator of your desire to transfer prior to submitting this form to the Human Resources Department.

**RETURN TO:** Gabby Flores, Human Resources: gabrielaflores@saugusd.org  
**by 4:00 pm on Thursday, June 1, 2023**

Name: \_\_\_\_\_ Current Site: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_ Best daytime phone number \_\_\_\_\_

I would like to be considered for the following vacancy/vacancies. I have listed them in preferential order.

**SITE**

**GRADE**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date